

In addition to previously identified strategies to prevent the spread of COVID-19, such as physical distancing, hygiene practices/personal care and sanitation, EV Logistics will be mandating the use of non-medical masks or cloth face coverings. EV will be following the recommended guidelines from the Public Health Agency of Canada to cover your mouth and nose with a mask or a cloth face cover when around others to reduce the spread of your own infectious respiratory droplets. This mandatory guidance will extend to all contractors, drivers and any other visitors to EV.

Requirements for wearing a mask or cloth face cover:

- Arriving and departing the facility
- Within the facility, performing daily tasks where you have the potential to interact with others
- While attending meetings
- Using common areas (i.e. drivers lounge, washrooms)

Exceptions for wearing a mask or cloth face cover:

- May be removed when eating or drinking as long as you are in a designated area and can practice appropriate physical distancing of 6 feet (2 m)
- Drivers who remain inside the cab of their vehicle

Options for face coverings:

- Visitors, contractors, or other third party vendors are asked to ensure they come prepared with their own mask that fits the guidelines
- Cloth face coverings must meet the below required guidelines:
 - May be disposable or a reusable/washable face cover
 - Must cover the nose and mouth
 - Must fit snugly but comfortably against the side of the face
 - Be secured with ties or ear loops
 - Include multiple layers of fabric
 - Allow for breathing without restriction
 - If reusable, must be able to be laundered and dried without distortion to effectiveness or shape
 - If reusable, must be laundered appropriately and kept clean
 - Must not contain offensive or derogatory words or images

Note: If you have a medical condition that would prohibit your use of a mask or cloth face cover, please speak to your company contact who will refer you to the appropriate management member.

Enforcement:

- The wearing of masks/face covers is mandated as outlined above
- Please ensure you come prepared to the facility with a mask or cloth face covering to ensure no delay in your visit or service disruption
- Failure to wear a mask without meeting any of the outlined exceptions will result in being refused entry into the facility

Guidelines:

- Posters are available depicting how to properly wear, remove and clean a mask and/or cloth face cover
- Be careful not to touch your eyes, nose and mouth
- Masks should be changed if excessively wet or if they become dirty
- Ensure disposable masks are being disposed of in appropriate waste receptacles
- Ensure reusable masks are cleaned and maintained as outlined
- Do not share masks

Thank you for your continued cooperation as we continue to navigate this unprecedented pandemic and implement measures to protect the safety of our staff and visitors to our facility. Remember... *you wearing the mask is protecting me; my wearing of a mask is protecting you if I sneeze or cough.*